Information on Legalization of Document

- Legalization fee is **Swiss Franc 15.00 per document.**

- The Document to be legalized must be stamped and signed from the Notary Public after the Chancellery State of your respective Canton.

**Requirements:**

- The **Document** to be legalized.

- A **Cover Letter** from the company.

- Legalization Fees. (Cash can be sent by mail at your own risk, or pay at the post office by postal mandate but not by postal account. Cheques are unacceptable.)

- Self-addressed envelope with the stamp(s) for **Registered (~7.- chf)** or **Express (~18.- chf)** mail to return the document. “*Please consult the Post Office for the exact amount of stamps needed.*”

**Office Hours (Monday - Friday)**

09 : 30 - 12 : 30

*Updated last 15th November 2012*